

***APPROVED MINUTES of the Elmont Board of Education***

REGULAR MEETING  
DECEMBER 1, 2015

VOLUME XXXV, PAGE 103  
ELMONT, NEW YORK

**BOARD OF EDUCATION**

**REGULAR MEETING**

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Elmont Public Library on Tuesday, December 1, 2015.

**BOARD MEMBERS PRESENT:** Michael A. Jaime, President  
Anthony S. Maffea, Sr., Vice President  
Tameka Battle-Burkett  
Patrick O. Emeagwali  
Raymond Sims  
Leslyn Stewart

ROLL CALL

**BOARD MEMBER ABSENT:** Kevin Denehy

**ADMINISTRATIVE PERSONNEL PRESENT:**

Mr. Albert Harper	Superintendent of Schools
Mrs. Kathleen Safrey	Director of Curriculum & Instruction
Mrs. Stephanie Muller	Director of Pupil Personnel and Special Education
Mr. David Polizzi	Director of School Facilities & Operations
Colum P. Nugent	School Attorney
Diana Delahanty	District Clerk

**ADMINISTRATIVE PERSONNEL ABSENT:** None

**CONSULTANT PRESENT:** Dr. Herb Brown

On a motion by Mr. Sims, seconded by Mr. Emeagwali, the Board convened in Executive Session at 7:05 PM.

EXECUTIVE  
SESSION

Yes – 6 No- 0 Abstain- 0  
Motion Carried Unanimously

On a motion by Mr. Sims, seconded by Mr. Emeagwali, the Board reconvened in Public Session at 7:35 PM.

PUBLIC SESSION

Yes – 6 No- 0 Abstain- 0  
Motion Carried Unanimously

Mr. Jaime led the pledge of allegiance.

PLEDGE OF  
ALLEGIANCE

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On a motion by Mr. Sims, seconded by Mr. Emeagwali, the Board approved the agenda which was distributed to the audience as follows:

APPROVAL OF THE  
AGENDA

Yes – 6 No- 0 Abstain- 0  
Motion Carried Unanimously

On a motion by Mr. Sims, seconded by Mr. Emeagwali, the Board approved the minutes of the Regular Meeting of November 2, 2015 and the Special Meeting of November 11, 2015 as follows:

APPROVAL OF THE  
MINUTES

Yes – 6 No- 0 Abstain- 0  
Motion Carried Unanimously

PRESIDENT’S REMARKS

PRESIDENT’S  
REMARKS

Mr. Jaime welcomed everyone to the December Board of Education Meeting. “Have a glorious New Year and happy holiday season.” Mr. Jaime thanked EETA, the clerical association, staff, community members, Boy Scout Troop 294, the cub scouts and the Rockville Centre girls’ soccer team for their contributions and assistance in preparing Thanksgiving baskets for those less fortunate in our community.

AUDIENCE ON AGENDA ITEMS: None

AUDIENCE ON  
AGENDA ITEMS

CORRESPONDENCE: None

CORRESPONDENCE

REPORT OF THE ATTORNEY:

REPORT OF THE  
ATTORNEY

Mr. Nugent had the following report for the public session.

Earlier this evening the Audit Committee met and unanimously agreed to recommend to the Board of Education, the selection of Nawrocki Smith LLP, as the Annual Independent Auditor for the fiscal year 2015-2016, at a rate of \$46,000.

On a motion by Mr. Sims, seconded by Mr. Emeagwali, the Board approved the selection of Nawrocki Smith LLP, as the Annual Independent Auditor for the fiscal year ending June 30, 2016 at a rate of \$46,000, as recommended by the Audit Committee.

APPROVAL OF  
NAWROCKI SMITH  
LLP FOR 2015-2016

Yes – 6 No- 0 Abstain- 0  
Motion Carried Unanimously

Mr. Nugent asked for a motion to approve a contract with Zycron Industries, to complete certain data entry, at a cost defined in the back-up material in the possession of the Board.

On a motion by Ms. Stewart, seconded by Mr. Sims, the Board approved the contract between the District and Zycron Industries, as defined in the back-up material.

APPROVAL OF  
ZYCRON  
INDUSTRIES

Yes – 6 No- 0 Abstain- 0  
Motion Carried Unanimously

This concluded the report of the attorney.

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Mr. Jaime turned the meeting over to Mr. Harper for the report of the Superintendent.

REPORT OF THE SUPERINTENDENT

REPORT OF THE  
SUPERINTENDENT

Mr. Harper said good evening to the audience. He stated that they had a fantastic turnout for the food drive on November 21, 2015. They had over 200 volunteers and distributed food to 51 families.

Mr. Harper thanked the community, students, building administrators, teachers, clericals, teacher aides and transportation for their participation in this event. He received feedback from the transportation department. He said the families were very appreciative for the care and support they received. Mr. Harper stated that this is the tenth year for the food drive and he hopes it continues to grow. Mr. Harper thanked Mr. Jaime, the Dads' Club President and Mr. Maffea, the Dads' Club Vice President and the members of the Dads' Club for the work they do.

Mr. Harper then gave the report of the Superintendent.

On a motion by Mr. Sims, seconded by Mr. Emeagwali, the Board approved the following Professional Appointment:

PROFESSIONAL  
APPOINTMENT

MATSOUKIS-KARDIASMENOS, ATHENA- *Area:* 175 Day Substitute Teacher; *Salary:* \$23,657 (pro-rated from start date); *Certification:* Childhood Education 1-6 (Initial)/ Students with Disabilities 1-6 (Initial); *Effective Date:* 11/4/15-6/17/16; *Building Assignment:* Alden Terrace School; *Probationary Period:* No probation and no tenure involved

The Board approved the following Professional Appointments Conditionally:

PROFESSIONAL  
APPOINTMENTS  
CONDITIONALLY

KALOUDIS, MARIA- *Area:* Literacy; *Salary:* \$30,000 pro-rated from start date (start date-6/17/16; \$171.43 daily for additional 5 days beyond 6/17/16); *Certification:* Childhood Education 1-6 (Initial)/ Literacy B-6 (Initial); *Effective Date:* 12/1/15-6/24/16 (pending medical approval); *Building Assignment:* Dutch Broadway School; *Probationary Period:* No probation and no tenure involved

The Board approved the employment of the following PreK Teacher, conditionally, for the 2015-2016 school year. She will work her assigned schedule and will be paid \$30,000 per year. Not eligible for probation/ tenure.

<u>Name</u>	<u>Initial Assignment</u>	<u>Certification</u>
Castellanos-Ramirez, Juliet	*CA	Early Childhood Education B-2 (initial) Childhood Education 1-6 (Professional) Students with Disabilities B-2 (Initial) Students with Disabilities 1-6 (Initial)

\*Pending medical approval

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The Board further approved the following Professional Termination:

PROFESSIONAL  
TERMINATION

HOFFMAN, MANDY- *Area of Employment: Permanent Substitute Teacher (Art); Building Assignment: Alden Terrace School; Effective Date: 11/20/15; Service to District: 2 month, 3 weeks; Reason: Completion of Assignment*

The Board further approved the following Professional Resignations:

PROFESSIONAL  
RESIGNATIONS

FAYEZ, JASMINE- *Area of Employment: Teacher of English to Speakers of Other Languages; Building Assignment: Clara H. Carlson School; Effective Date: 11/30/15; Service to District: 2.5 months; Reason: Relocating*

SAFULAK, MONIKA- *Area of Employment: Teacher of English to Speakers of Other Languages; Building Assignment: Covert Avenue School/ Dutch Broadway School; Effective Date: 12/11/15\*; Service to District: 8 months; Reason: New Position*

\*Or sooner pending appointment of replacement.

COACCI, DENA- *Area of Employment: PreK Teacher; Building Assignment: Covert Avenue School; Effective Date: 11/25/15; Service to District: 1.5 months; Reason: Personal*

ASMUS, PAMELA- *Area of Employment: Literacy; Building Assignment: Stewart Manor School; Effective Date: 11/6/15; Service to District: 10 Days; Reason: Personal*

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Mr. Sims, the Board approved the following Civil Service Leave of Absence:

CIVIL SERVICE  
LEAVE OF  
ABSENCE

NERYS, PAULA- *Area of Employment: Teacher Aide Special Education; Building Assignment: Clara H. Carlson School; Effective Date: 11/9/15; Duration of Leave: 3 weeks; Reason: Medical*

The Board also approved the following Civil Service Substitute Appointments:

CIVIL SERVICE  
APPOINTMENTS  
(SUBSTITUTES)

SIMO-SETHI, KUMARI- *Area of Employment: Teacher Aide Part-time Substitute; Salary: \$12.62 hourly; Building Assignment: District-wide; Effective Date: 11/23/15*

VALERE, JIMSTANLEY- *Area of Employment: Bus Driver Part-time Substitute; Salary: \$17.00 hourly; Building Assignment: Transportation; Effective Date: 12/2/15 (pending medical and Civil Service approval)*

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WALLACE, YUSEF- *Area of Employment:* Bus Driver Part-time Substitute; *Salary:* \$17.00 hourly; *Building Assignment:* Transportation; *Effective Date:* 12/2/15 (pending medical and Civil Service approval)

CIVIL SERVICE  
APPOINTMENTS  
(SUBSTITUTES)

CASTRO, ALVARO- *Area of Employment:* Bus Driver Part-time Substitute; *Salary:* \$17.00 hourly; *Building Assignment:* Transportation; *Effective Date:* 12/2/15 (pending medical and Civil Service approval)

MANGAL, BIBI- *Area of Employment:* Bus Driver Part-time Substitute; *Salary:* \$17.00 hourly; *Building Assignment:* Transportation; *Effective Date:* 11/23/15 (pending medical and Civil Service approval)

The Board further approved the following Civil Service Change in Status:

CIVIL SERVICE  
CHANGE IN  
STATUS

The following Civil Service employee will complete her probationary period and is recommended for permanent status on the date indicated:

<u>Name</u>	<u>Classification</u>	<u>End Probation</u>	<u>Effective</u>
Charline Gedeon	Teacher Aide	12/9/15	12/10/15

The Board further approved the following Civil Service Changes in Status:

CIVIL SERVICE  
CHANGES IN  
STATUS

KIRBY, MARIE- *Area of Employment:* From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary:* \$17.60 hourly; *Probation:* 26 weeks from Civil Service approval; *Building Assignment:* Stewart Manor School; *Effective Date:* 12/2/15 (pending Civil Service approval)

MCGANN, YVETTE- *Area of Employment:* From: Teacher Aide Part-time Substitute To: Teacher Aide Special Education ABA; *Salary:* \$20.45 hourly; *Probation:* 26 weeks from Civil Service approval; *Building Assignment:* Clara H. Carlson School; *Effective Date:* 12/2/15 (pending Civil Service approval)

GLOE, MARIA- *Area of Employment:* From: Teacher Aide Part-time Substitute To: Teacher Aide Special Education ABA; *Salary:* \$20.45 hourly; *Probation:* 26 weeks from Civil Service approval; *Building Assignment:* Clara H. Carlson School; *Effective Date:* 12/2/15 (pending Civil Service approval)

AUGUSTE, JEANGARDY- *Area of Employment:* From: Bus Driver Part-time Substitute To: Bus Driver 10 months; *Salary:* \$23.05 hourly; *Probation:* 26 weeks from Civil Service approval; *Building Assignment:* Transportation; *Effective Date:* 12/2/15 (pending Civil Service approval)

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BEGIN, ANTONIO- *Area of Employment*: From: Bus Driver Part-time Substitute To: Bus Driver 10 months; *Salary*: \$23.05 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Transportation; *Effective Date*: 12/2/15 (pending Civil Service approval)

CIVIL SERVICE  
CHANGES IN  
STATUS

ARAIMO, MARY- *Area of Employment*: From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$17.60 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Alden Terrace School; *Effective Date*: 12/2/15 (pending Civil Service approval)

CLAUDIO, ELIZZA- *Area of Employment*: From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$17.60 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Alden Terrace School; *Effective Date*: 12/2/15 (pending Civil Service approval)

O'NEIL, VERONICA- *Area of Employment*: From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$17.60 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Alden Terrace School; *Effective Date*: 12/2/15 (pending Civil Service approval)

The Board also approved the following Civil Service Resignations:

CIVIL SERVICE  
RESIGNATIONS

GROSE, SHELLEY- *Area of Employment*: Bus Driver 10 months; *Building Assignment*: Transportation; *Effective Date*: 11/10/15; *Service to District*: 2 years, 10 months; *Reason*: Personal

CHAPPEL, DARRYL- *Area of Employment*: Bus Driver 10 months; *Building Assignment*: Transportation; *Effective Date*: 11/6/15; *Service to District*: 3 years, 4 months; *Reason*: Personal

VENDITTO, JACLYN- *Area of Employment*: Teacher Aide Part-time Substitute; *Building Assignment*: District-wide; *Effective Date*: 11/19/15; *Service to District*: 1 year; *Reason*: Personal

KIMLINGEN, JOANNE- *Area of Employment*: Teacher Aide; *Building Assignment*: Clara H. Carlson School; *Effective Date*: 10/14/15; *Service to District*: 13 years, 1 month; *Reason*: Personal

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

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On a motion by Ms. Stewart, seconded by Ms. Battle-Burkett, the Board received the Committee on Special Education and Preschool Special Education designations and program placements for the Evaluation Placements, Reviews of Program and I.E.P. Modifications of students, as well as Section 504 Committee recommendations.

COMMITTEE ON  
SPECIAL  
EDUCATION/ PRE-  
SCHOOL SPECIAL  
EDUCATION/ 504  
RECOMMENDATIONS

Motion Carried Unanimously

On a motion by Mr. Sims, seconded by Mr. Maffea, the Board approved the following:

COMPENSATORY TIME FOR SUPERVISION

COMPENSATORY  
TIME FOR  
SUPERVISION

The Board approved compensatory time for Cheryl Goldstein, Clinical Social Worker to supervise Marjorie Cavalluzzo and Amy Gamrat. The compensation shall not exceed 40 hours for the school year.

PARENT LINK

PARENT LINK

The approved the use of *schoolwires*, (a parentlink mobile app), as per backup pages in the Board Book of December 1 2015.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

ITEMS NOTED FOR THE MINUTES

ITEMS NOTED FOR  
THE MINUTES

USE OF FACILITIES

USE OF FACILITIES

Request for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of December 1, 2015.

WORKERS' COMPENSATION

WORKERS'  
COMPENSATION

Employees who are on a leave of absence due to Workers' Compensation cases still pending are enclosed in the back-up pages of the Board Book of December 1, 2015.

FAMILY AND MEDICAL LEAVE OF ABSENCE

FAMILY AND  
MEDICAL LEAVE OF  
ABSENCE

The following employees are on a leave of absence under the Family and Medical Leave Act:

<u>Name</u>	<u>Position</u>	<u>Duration of Leave</u>
Ken Rosner	Principal	8.5 Days
Lynsie Loud	Art Teacher	7 Days
Corrine Kudel	Speech Teacher	8 Days

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BUDGETARY TRANSFERS OVER \$5,000

BUDGETARY  
TRANSFERS  
OVER \$5,000

On a motion by Mr. Maffea, seconded by Ms. Battle-Burkett, the Board approved budgetary transfers over \$5,000, as per back-up pages in the Board Book of December 1, 2015.

Motion Carried Unanimously

SCHEDULE OF DISBURSEMENTS AND WARRANTS

SCHEDULE OF  
DISBURSEMENTS  
AND WARRANTS

On a motion by Mr. Sims, seconded by Mr. Maffea, the Board approved the backup booklet entitled "Schedule of Disbursements and Warrants #36, 46-49, 51-63; 14-18; 17-20; 15-19; and 7-9" which is filed in the "bulky" document file.

Motion Carried Unanimously

TREASURER'S REPORT

TREASURER'S  
REPORT

On a motion by Mr. Sims, seconded by Ms. Battle-Burkett, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of October 31, 2015.

Motion Carried Unanimously

ITEMS NOTED FOR THE MINUTES:

ITEMS NOTED  
FOR THE  
MINUTES

Analysis of Revenue – for the month of October, 2015 appears in the backup pages of the Board Book of December 1, 2015.

ANALYSIS OF  
REVENUE

General Fund Schedule of Receivables - General Fund Schedule of Receivables for the month of October, 2015 appears in the backup pages of the Board Book of December 1, 2015.

GENERAL FUND  
SCHEDULE OF  
RECEIVABLES

Monthly Budget Status Report - General, Capital and Special Aid Fund Budget Status Reports for the period ending October 31, 2015 appears in the backup pages of the Board Book of December 1, 2015.

MONTHLY  
BUDGET STATUS  
REPORT

Various Fund Trial Balances-Trial Balance Reports, General, Capital, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust for the period ending October, 2015 appears in the backup pages of the Board Book of December 1, 2015.

VARIOUS FUND  
TRIAL  
BALANCES

General Fund Cash Flow Statement- General Fund Cash Flow as of October 31, 2015 and Cash Flow Projection as of November 30, 2015 appear in the backup pages of the Board Book of December 1, 2015.

GENERAL FUND  
CASH FLOW  
STATEMENT



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General Fund – Fund Balance Estimate- Estimated General Fund Balance for the period ending November 30, 2015 appears in the backup pages of the Board Book of December 1, 2015.

GENERAL FUND-  
FUND BALANCE  
ESTIMATE

Collateral Analysis- Collateral Analysis for period ending October, 2015 appears in Board Book of December 1, 2015.

COLLATERAL  
ANALYSIS

School Meals Profit and Loss Statement- School Lunch Profit and Loss Statement for the month of October 31, 2015 appear in the backup pages of the Board Book of December 1, 2015.

SCHOOL MEALS  
PROFIT AND LOSS  
STATEMENT

Custodial/Transportation Overtime

CUSTODIAL/  
TRANSPORTATION  
OVERTIME

Cust./Trans. Overtime – November 30, 2015	\$ 3,738.70
Overtime paid Year to Date	\$ 25,535.93
Cust./Trans.Overtime - July, 2014 - June, 2015	\$ 110,374.44

VANDALISM TALLIES FOR NOVEMBER 2015

VANDALISM  
TALLIES

Alden Terrace	\$ 0
Clara H. Carlson	\$ 0
Covert Avenue	\$ 0
Dutch Broadway	\$ 0
Gotham Avenue	\$ 0
Stewart Manor	\$ 0
PPS	\$ 0
Elmont Road	<u>\$ 0</u>
	\$ 0
Year-to-Date	\$ 0
Previous Year-to-Date	\$ 15

COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None

COMMITTEE  
REPORTS AND  
INFORMATIONAL  
ITEMS

OLD BUSINESS: None

OLD BUSINESS

NEW BUSINESS: None

NEW BUSINESS

LEGISLATIVE ITEMS: None

LEGISLATIVE  
ITEMS

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AUDIENCE ITEMS:

AUDIENCE ITEMS

Thomas Madera, a resident of the District, stated that about two weeks ago at a Library meeting, one Board member requested that the administration of the Library apply for a grant to focus on students with learning challenges.

Another Library Board member asked, "Has this been discussed with the School Board?" The answer was "Yes, I have spoken to the school Board, to school administration and some of the faculty involved with special needs and they all approve it."

Mr. Madera asked, "Is that true? While I support collaboration, I didn't think it sounded legitimate." "If it is true, what would the Board's or administration's objective be to have that at the Library?"

Mr. Jaime stated that collaboration is awesome. He proceeded to answer Mr. Madera's question as follows, "After consulting with all of my School Board members, Mr. Harper, the school attorney; after Mr. Harper consulted with his administration there was no such discussion with any of us. No, we have not discussed that, nor have we discussed any grants or partnership with the Library."

ANNOUNCEMENTS

ANNOUNCEMENTS: None

NEXT MEETING

NEXT MEETING:

Mr. Jaime announced that the next Board of Education Meeting will be Tuesday, January 5, 2016, at Dutch Broadway School @ 8:00 PM.

ADJOURNMENT

ADJOURNMENT:

There being no further business, the Board adjourned the meeting at 7:47 PM on a motion by Mr. Emeagwali, seconded by, Mr. Sims.

Motion Carried Unanimously

Mr. Jaime wished everyone a happy, healthy holiday season and invited everyone to the auditorium for a holiday concert.

Submitted by,

January 5, 2016  
Date Approved

Diana Delahanty  
District Clerk