

APPROVED MINUTES of the Elmont Board of Education

REGULAR MEETING
DECEMBER 4, 2018

VOLUME XXXVIII, PAGE 94
ELMONT, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Clara H. Carlson School on Tuesday, December 4, 2018.

BOARD MEMBERS PRESENT:

Michael A. Jaime, President
Tameka Battle-Burkett, Vice President
Michael Cantara
Patrick O. Emeagwali
Anthony S. Maffea, Sr.
Sheldon Meikle
Karen Taylor-Bass

ROLL CALL

ADMINISTRATIVE PERSONNEL PRESENT:

Mr. Albert Harper	Superintendent of Schools
Mr. Kenneth Rosner	Director of Curriculum & Instruction
Mrs. Stephanie Muller	Director of Pupil Personnel and Special Education
Mr. David Polizzi	Director of School Facilities & Operations
Mr. Fernando DeBartolo	Director of Technology
Mr. David Spinnato	Director of Curriculum-Technology
Colum P. Nugent	School Attorney
Diana Delahanty	District Clerk

ADMINISTRATIVE PERSONNEL ABSENT: Kathy Safrey-Assistant to the Superintendent

CONSULTANT PRESENT:

Mr. Thomas W. Galante

AUDIT COMMITTEE

The Audit Committee met at 6:30 PM and adjourned at 6:40 PM, on a motion by Mr. Emeagwali, seconded by Ms. Taylor-Bass.

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

PUBLIC
SESSION-
AUDIT
COMMITTEE
MEETING

EXECUTIVE SESSION

Executive session convened at 6:40 PM on a motion by Ms. Battle-Burkett, seconded by Mr. Emeagwali.

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

EXECUTIVE
SESSION

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PUBLIC SESSION

PUBLIC SESSION

On a motion by Ms. Battle-Burkett, seconded by Mr. Emeagwali, the Board reconvened in Public Session at 7:30 PM.

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

Mr. Jaime called the meeting to order. Mr. Jaime led the pledge of allegiance.

PLEDGE OF
ALLEGIANCE

Mr. Jaime welcomed everyone to the December meeting and holiday concert.

On a motion by Mr. Maffea, seconded by Mr. Cantara, the Board approved the agenda, which was distributed to the audience, as follows:

APPROVAL OF THE
AGENDA

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Mr. Maffea, the Board approved the minutes of the Regular Meeting of November 13, 2018 as follows:

APPROVAL OF THE
MINUTES

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

REPORT OF SEWANHAKA AND ELMONT MEMORIAL HIGH SCHOOL

REPORT OF
SEWANHAKA HIGH
SCHOOL

Mr. Harper, Dr. Ferrie and Mr. Jaime met with town and county officials regarding the tragic accident that happened on Halloween on Dutch Broadway. Over the coming weeks, you will see improvements to the crosswalks, crosswalk signs and electronic signals. He cautioned the audience to slow down, especially in school zones.

Mr. Jaime gave the Report of Sewanhaka High School:

Dr. Salinas sends greetings to us and wishes everyone happy holidays.

- Fall Sports Awards Recipients

- Rahul Maharjan - All County for Varsity Cross Country
- Danielle Giuffre - All Conference for District Varsity Field Hockey
- Shawn Cothias and Brandon Valerio - All Conference and Playing in the Exceptional Senior Game - Varsity Football
- Joshua Gallardo - Honorable Mentioned All County and High Goal Scorer for Varsity Boys Soccer
- Joseph Vadicchino and Lucien Cherubin - All Conference for Varsity Boys Soccer
- Ata Bayrak - Senior Scholar Athlete for Varsity Boys Soccer

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- Jordan Shamoun - All County for Varsity Girls Soccer
 - Marisa Ogden and Nicole Rojas - All Conference for Varsity Girls Volleyball
 - Ryan Oommen - All County for Varsity Boys Volleyball
 - Justin Saji - All Division for Varsity Boys Volleyball
 - Cai Chen - Academic Award for Varsity Boys Volleyball
- **Karina Thomas** attended the National Youth Leadership Forum in Medicine this summer at St. John's University. Katrina was invited back next summer to represent Sewanhaka at the NYLF in Advanced Medicine at Johns Hopkins University.
- On Friday, October 26th Sewanhaka High School Senior Joel-Anthony Bossous was invited to speak on a panel as a part of the NYSSBA (New York State School Board Association) Convention on the topic of Education Equity. Joel was joined by a number of other students from New York State to offer his voice and thoughts on the topic of equity in New York Schools. Sewanhaka High School is proud to congratulate Joel's participation on this wonderful opportunity.
- Congratulations to the Sewanhaka Model UN team on an amazing weekend in New York City at New York University Model United Nations Conference. It was truly a great experience for the Sewanhaka Model UN team to take the trains and subways of New York and to explore historic lower Manhattan. This was the first time the team attended the Empire MUN conference. Mr Sakowich was very proud of effort and time spent researching by his students. A special congratulation goes out to Nia Stewart Outstanding Delegate for International Court of Justice representing Jamaica, and Nevin Balgobin Honorable Mention Delegate for Italian Mafia representing Frank Sinatra. Sewanhaka MUN is now turning it efforts to preparing for ILMUNC at UPenn.

REPORT OF
SEWANHAKA HIGH
SCHOOL

Ms. Battle-Burkett gave the Report of Elmont Memorial High School:

- Thank you to all the schools and families for all of your support in the aftermath of the horrible accident, which occurred on Halloween. Two of our students back to school, and the other two are recovering.
- Our Model United Nations team went to Princeton and brought home awards for each committee they participated in.
- Our Senior High and Junior High winter concerts are approaching. They are December 13th for the Junior High Concert, and December 20th for the Senior High.
- The Men of Elmont and the Leading Ladies of Elmont visited the University of Connecticut to meet with Scholars House and take a tour of the campus.
- Tobi Faduga received the Newsday Scholar Athlete Award and received a \$1,000 scholarship for her academics and athletic abilities.

REPORT OF
ELMONT
MEMORIAL HIGH
SCHOOL

AUDIENCE ON AGENDA ITEMS: None

AUDIENCE ON
AGENDA ITEMS

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CORRESPONDENCE: None

CORRESPONDENCE

REPORT OF THE ATTORNEY:

REPORT OF THE
ATTORNEY

Mr. Nugent had the following report for Public Session.

Earlier this evening the Audit Committee met and unanimously agreed to recommend to the Board of Education *the selection of Nawrocki Smith LLP, as the Annual Independent Auditor, to be retained to complete the Annual Independent Audit activities for the fiscal year ending June 30, 2019.*

SELECTION
OF THE
INDEPENDENT
AUDITOR FOR
FISCAL YEAR
ENDING JUNE 30,
2019

Nawrocki Smith LLP met all requirements of the Request for Proposals and satisfactorily performed the annual independent audit activities for the fiscal year ending June 30, 2018.

On a motion by Mr. Cantara, seconded by Mr. Emeagwali, the Board approved the selection of Nawrocki Smith LLP, as the Annual Independent Auditor for the fiscal year July 1, 2018 through June 30, 2019, as recommended by the Audit Committee.

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

This concluded the report of the attorney.

Mr. Jaime turned the meeting over to Mr. Harper for the Report of the Superintendent.

REPORT OF THE SUPERINTENDENT

REPORT OF THE
SUPERINTENDENT

Mr. Harper said good evening to the audience and welcomed everyone to the December Board of Education Meeting. Mr. Harper wished everyone Happy Holidays.

Mr. Harper then gave the report of the Superintendent.

On a motion by Mr. Emeagwali, seconded by Mr. Maffea, the Board approved the following Change in Professional Family and Medical/District Child Rearing Leave of Absence:

CHANGE IN
PROFESSIONAL
FAMILY AND
MEDICAL/
DISTRICT CHILD
REARING LEAVE

TRICARICO, MAURA- *Area of Employment*: Resource Room Teacher; *Building Assignment*: Covert Avenue School; *Effective Date*: From: 9/4/18-1/31/19, unpaid* To: 9/4/18-6/30/19, unpaid*; *Reason*: District Child Rearing Leave

*Includes Family and Medical Leave from 9/4/18-11/26/18

Note: Leave of Absence was originally approved by the Board 7/2/18

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The Board also approved the following Professional Appointment:

PROFESSIONAL
APPOINTMENT

GRAFF, KAITLIN- *Tenure Area (Not Eligible):* Building Substitute; *Salary:* \$42,000 annually; *Certification:* Childhood Education 1-6; *Effective Date:* 12/5/18-6/19/19; *Initial Assignment:* Clara H. Carlson School; *Probationary Period:* No probation and no tenure involved

The Board further approved the following Professional Changes in Status:

PROFESSIONAL
CHANGES IN
STATUS

YUHAS, STEPHANIE- *Area of Employment:* AIS Leave Replacement; *Building Assignment:* Clara H. Carlson School; *Change:* From: 9/4/18-1/31/19 To: 9/4/18-6/30/19; *Reason:* Extension of Leave Replacement Assignment

ROMANO, LAUREN- *Area of Employment:* Permanent Substitute Teacher (Art); *Building Assignment:* Clara H. Carlson School; *Change:* From: 9/4/18-1/31/19 To: 9/4/18-6/30/19; *Reason:* Extension of Leave Replacement Assignment

Lastly, the Board approved the following Professional Retirement:

PROFESSIONAL
RETIREMENT

TAVELLA, LINDA- *Area of Employment:* Speech Teacher; *Building Assignment:* Covert Avenue School; *Effective Date:* 1/1/19; *Service to District:* 31 years

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Mr. Maffea, the Board approved the following Civil Service Leaves of Absence:

CIVIL SERVICE
LEAVES OF
ABSENCE

FANIZZA, MARIA- *Area of Employment:* Bus Attendant; *Building Assignment:* Transportation; *Effective Date:* 11/14/18; *Duration of Leave:* To be determined; *Reason:* Family Medical

SMITH-EDWARDS, JACQUELINE- *Area of Employment:* Teacher Aide; *Building Assignment:* Alden Terrace School; *Effective Date:* 10/30/18; *Duration of Leave:* To be determined; *Reason:* Medical

The Board also approved the following Civil Service Substitute Appointments:

CIVIL SERVICE
SUBSTITUTE
APPOINTMENTS

AMBROISE, ERBY - *Area of Employment:* Bus Driver Part-time Substitute; *Salary:* \$17.70 hourly; *Building Assignment:* Transportation; *Effective Date:* 12/5/18 pending Civil Service and medical approval

SINCERE, JULIA - *Area of Employment:* Bus Driver Part-time Substitute; *Salary:* \$17.70 hourly; *Building Assignment:* Transportation; *Effective Date:* 12/5/18 pending Civil Service and medical approval

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The following Civil Service employee will complete her probationary period and is recommended for permanent status on the date indicated:

CIVIL SERVICE
CHANGE IN STATUS

<u>Name</u>	<u>Classification</u>	<u>End Probation</u>	<u>Effective</u>
Louise Giganti	Typist Clerk	12/2/18	12/3/18

The Board further approved the following Civil Service Changes in Status:

LOCKE, BRIANNE- *Area of Employment*: From: Clerk 10 months To: Senior Clerk 10 months; *Salary*: \$38,614 annually; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Clara H. Carlson School; *Effective Date*: 12/5/18 pending Civil Service approval

ANDERSON, MICHAEL- *Area of Employment*: From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$18.80 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Dutch Broadway School; *Effective Date*: 12/5/18 pending Civil Service approval

CINI, PAMELA- *Area of Employment*: From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$18.80 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Stewart Manor School; *Effective Date*: 12/5/18 pending Civil Service approval

RAWLINS, MELISSA- *Area of Employment*: From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$18.80 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Clara H. Carlson School; *Effective Date*: 12/5/18 pending Civil Service approval

RICHARD, CAMILLE- *Area of Employment*: From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$18.80 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Alden Terrace School; *Effective Date*: 12/5/18 pending Civil Service approval

ROHLEHR, NINA- *Area of Employment*: From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$18.80 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Dutch Broadway School; *Effective Date*: 12/5/18 pending Civil Service approval

The Board approved the following Civil Service Resignations:

CIVIL SERVICE
RESIGNATIONS

JAIME, CHRISTIAN- *Area of Employment*: Teacher Aide Part-time Substitute; *Building Assignment*: District-wide; *Effective Date*: 8/1/18; *Service to District*: 1 year; *Reason*: Personal

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MCMANAMY, LAUREN- *Area of Employment:* Food Service Helper Part-time Substitute; *Building Assignment:* District-wide; *Effective Date:* 11/8/18; *Service to District:* None; *Reason:* Personal

CIVIL SERVICE
RESIGNATIONS

POLANCO, MELODY- *Area of Employment:* Teacher Aide (ABA Special Education); *Building Assignment:* Alden Terrace School; *Effective Date:* 12/7/18 end of day; *Service to District:* 3 years, 2 months; *Reason:* Personal

Lastly, the Board approved the following Civil Service Retirement:

CIVIL SERVICE
RETIREMENT

ROCCO, JUDITH- *Area of Employment:* Principal Clerk; *Building Assignment:* Alden Terrace School; *Effective Date:* 11/30/18; *Service to District:* 21 years

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Ms. Taylor-Bass, the Board received the Committee on Special Education and Preschool Special Education designations and program placements for the Evaluation Placements, Reviews of Program and I.E.P. Modifications of students and 504 Committee recommendations.

COMMITTEE ON
SPECIAL EDUCATION/
PRESCHOOL SPECIAL
EDUCATION AND 504
COMMITTEE
RECOMMENDATIONS

Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Mr. Meikle, the Board approved the following:

BOCES REPRESENTATIVE

BOCES
REPRESENTATIVE

The Board appointed Michael A. Jaime, as a representative to the Nassau BOCES Budget Review Committee, to assist in the development of their 2019-2020 Budget.

ORZAC NURSING HOME

ORZAC NURSING
HOME-NURSE

The Board approved the employment of the following nurse for Saturday, December 15, 2018, as the nurse escorting children to the Orzac Nursing Home. Not to exceed 3 hours, as per hourly contractual rate.

Virginia Linn Stewart Manor School

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

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ITEMS NOTED FOR THE MINUTES

ITEMS NOTED FOR
THE MINUTES

USE OF FACILITIES

USE OF FACILITIES

Request for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of December 4, 2018.

WORKERS' COMPENSATION

WORKERS'
COMPENSATION

Employees who are on a leaves of absence due to Workers' Compensation cases still pending are enclosed in the back-up pages of the Board Book of December 4, 2018.

BUDGETARY TRANSFERS UNDER \$5,000

BUDGETARY
TRANSFERS
UNDER \$5,000

Requests for Budget Transfers under \$5,000 that have been approved by the Superintendent of Schools since the last Board meeting are enclosed in the backup pages of the Board Book of December 4, 2018.

On a motion by Ms. Battle-Burkett, seconded by Mr. Cantara, the Board approved the following:

BUDGETARY TRANSFERS OVER \$5,000

BUDGETARY
TRANSFERS
OVER \$5,000

The Board authorized budgetary transfers over \$5,000, as per backup pages in the Board Book of December 4, 2018.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

SCHEDULE OF DISBURSEMENTS AND WARRANTS

SCHEDULE OF
DISBURSEMENTS
AND WARRANTS

On a motion by Mr. Maffea, seconded by Mr. Cantara, the Board approved the backup booklet entitled "Schedule of Disbursements and Warrants #; 15-16; 7-8; 7-8; 3; and 13-17" which is filed in the "bulky" document file.

Motion Carried Unanimously

TREASURER'S REPORT

TREASURER'S
REPORT

On a motion by Mr. Maffea, seconded by Mr. Cantara, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of October 31, 2018.

Motion Carried Unanimously

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ITEMS NOTED FOR THE MINUTES:

Analysis of Revenue – for the period ending October 31, 2018, appears in the backup pages of the Board Book of December 4, 2018.

ITEMS NOTED FOR
THE MINUTES
ANALYSIS OF
REVENUE

Schedule(s) of Receivables – as of October 31, 2018, appears in the backup pages of the Board Book of December 4, 2018.

SCHEDULE OF
RECEIVABLES

Monthly Appropriation Status Report- General, Capital and Special Aid Appropriation Status Reports for the period ending October 31, 2018 appears in the backup pages of the Board Book of December 4, 2018.

MONTHLY
APPROPRIATION
STATUS REPORT

Various Fund Trial Balances-Trial Balance Reports, General, Capital, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust for the period ending October 31, 2018 appears in the backup pages of the Board Book of December 4, 2018.

VARIOUS FUND TRIAL
BALANCES

Cash Flow Statements- General Fund Cash Flow statements as of October 31, 2018 and Cash Flow Projection for the fiscal year 2018-2019 appears in the backup pages of the Board Book of December 4, 2018.

CASH FLOW
STATEMENTS

General Fund – Fund Balance Estimate- General Fund Balance for the period ending November 30, 2018 appears in the backup pages of the Board Book of December 4, 2018.

GENERAL FUND-FUND
BALANCE ESTIMATE

Collateral Analysis- Bank collateral balances for period ending October 2018 appear in the backup pages of the Board Book of December 4, 2018.

COLLATERAL
ANALYSIS

School Meals Profit and Loss Statement- School Lunch Profit and Loss Statement for the period ending October 31, 2018 appears in the backup pages of the Board Book of December 4, 2018.

SCHOOL MEALS
PROFIT AND LOSS
STATEMENT

Custodial/Transportation Overtime

CUSTODIAL/
TRANSPORTATION
OVERTIME

Breakdown Custodial/Transportation Overtime:

Cust./Trans. Overtime – November 30, 2018	\$ 4,554.54
Overtime paid Year to Date	\$ 31,286.27
Cust./Trans.Overtime - July, 2017 - June, 2018	\$146,783.92

VANDALISM TALLIES FOR NOVEMBER 2018

VANDALISM
TALLIES

Alden Terrace	\$	0
Clara H. Carlson	\$	0
Covert Avenue	\$	0
Dutch Broadway	\$	0
Gotham Avenue	\$	0
Stewart Manor	\$	0
PPS	\$	0
Elmont Road	\$	0
	\$	0

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Year-to-Date	\$	0	VANDALISM TALLIES
Previous Year-to-Date	\$	0	
PPS	\$	0	
Elmont Road	\$	0	
	\$	0	
Year-to-Date	\$	0	
Previous Year-to-Date	\$	0	

Mr. Harper completed the report of the Superintendent.

COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None

COMMITTEE REPORTS
AND INFORMATIONAL
ITEMS

OLD BUSINESS: None

OLD BUSINESS

NEW BUSINESS: None

NEW BUSINESS

LEGISLATIVE ITEMS: None

LEGISLATIVE ITEMS

AUDIENCE ITEMS: None

AUDIENCE ITEMS

ANNOUNCEMENTS: None

ANNOUNCEMENTS

NEXT MEETING:

NEXT MEETING

Mr. Jaime announced that the next Board of Education Meeting will be held on Tuesday, January 8, 2019, at the Alden Terrace School @ 8:00 PM.

ADJOURNMENT:

ADJOURNMENT

On a motion by Ms. Battle-Burkett, seconded by Mr. Maffea, the Board adjourned the meeting at 7:40 PM.

Motion Carried Unanimously

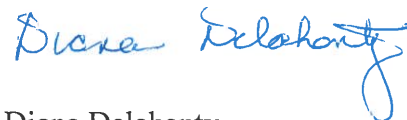
Mr. Jaime wished everyone a Happy Holiday and a safe and pleasant New Year.

CONCERT:

CONCERT

Ms. Walfall, the Principal of Clara H. Carlson School, welcomed everyone to the Holiday Concert at the Clara H. Carlson School. Ms. Walfall pointed out the emergency exits located at the front and rear of the auditorium. Ms. Walfall turned the concert over to Mr. Zucker.

Submitted by,



January 8, 2019
Date Approved

Diana Delahanty
District Clerk