

APPROVED MINUTES of the Elmont Board of Education

REGULAR MEETING
SEPTEMBER 6, 2016

VOLUME XXXVI, PAGE 53
ELMONT, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Elmont Road School on Tuesday, September 6, 2016.

BOARD MEMBERS PRESENT: Michael A. Jaime, President
Anthony S. Maffea, Sr., Vice President
Tameka Battle-Burkett
Michael Cantara
Patrick O. Emeagwali
Raymond Sims

ROLL CALL

BOARD MEMBER ABSENT: Kevin Denehy

ADMINISTRATIVE PERSONNEL PRESENT:

Mr. Albert Harper	Superintendent of Schools
Mrs. Kathleen Safrey	Director of Curriculum & Instruction
Mrs. Stephanie Muller	Director of Pupil Personnel and Special Education
Mr. David Polizzi	Director of School Facilities & Operations
Colum P. Nugent	School Attorney
Diana Delahanty	District Clerk

On a motion by Mr. Emeagwali, seconded by Mr. Maffea, the Board convened in Executive Session at 6:30 PM. (Present at the time of voting were Michael Jaime, Anthony Maffea, Patrick Emeagwali and Michael Cantara.)

EXECUTIVE
SESSION

Yes – 4 No- 0 Abstain- 0
Motion Carried Unanimously

The Board took the following action in Executive Session:

The Board found probable cause to prefer charges against a certain District Employee for each of the following charges, pursuant to New York State Education Law §3020-a. The vote was as follows:

CHARGES
PURSUANT TO
NYSED LAW
§3020-A

- Labeled Charge #1: Motion by Mr. Maffea, seconded by Mr. Cantara
Vote results: Yes – 4 No- 0 Abstain- 0 Motion Carried Unanimously
- Labeled Charge #2: Motion by Mr. Maffea, seconded by Mr. Emeagwali
Vote results: Yes – 4 No- 0 Abstain- 0 Motion Carried Unanimously
- Labeled Charge #3: Motion by Mr. Maffea, seconded by Mr. Cantara
Vote results: Yes – 4 No- 0 Abstain- 0 Motion Carried Unanimously

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On a motion by Ms. Battle-Burkett, seconded by Mr. Maffea, the Board reconvened in Public Session at 8:03 PM. PUBLIC SESSION

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

Mr. Jaime called the meeting to order at 8:05 PM.

Mr. Jaime led the pledge of allegiance.

PLEDGE OF
ALLEGIANCE

On a motion by Mr. Maffea, seconded by Ms. Battle-Burkett, the Board approved the agenda which was distributed to the audience.

APPROVAL OF
THE AGENDA

Vote on approving the agenda:

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Mr. Emeagwali, the Board approved the minutes of the Regular Meeting of August 9, 2016 and the Special Meeting of August 18, 2016, as follows:

APPROVAL OF
THE MINUTES

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

PRESIDENT’S REMARKS

PRESIDENT’S
REMARKS

Mr. Jaime welcomed everyone to the September Board meeting. We are looking forward to this year.... New changes... Ms. Buchanan will be assuming the Principal-ship at Dutch Broadway School. Ms. Warfield will be at Alden Terrace School.

I would like to commend Ms. Warfield on her “meet and greet” breakfast prior to the start of school. Many parents commented to me about the breakfast.

Mr. Jaime stated that Sewanhaka started today and I’m happy to report there were no major glitches at Sewanhaka High School or Elmont Memorial High School.

VICE PRESIDENT’S REMARKS

VICE
PRESIDENT’S
REMARKS

Mr. Maffea welcomed everyone to the September Board meeting and wished everyone a good school year.

AUDIENCE ON AGENDA ITEMS: None

AUDIENCE ON
AGENDA ITEMS

CORRESPONDENCE: None

CORRESPONDENCE

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REPORT OF THE ATTORNEY:

REPORT OF THE
ATTORNEY

Mr. Nugent had the following item for action by the Board:

Mr. Nugent asked for a motion to approve a Memorandum of Agreement between the Elmont Union Free School District and the Elmont Food Handlers Association, to settle their contract which ended on June 30, 2015. A copy of the agreement is in the possession of the Board of Education.

APPROVAL OF
MOA BETWEEN
ELMONT UFSD
AND FOOD
HANDLERS

On a motion by Mr. Emeagwali, seconded by Mr. Maffea, the Board approved the ratified Food Handlers Association's Memorandum of Agreement.

Vote on approving the Memorandum of Agreement:

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

Mr. Nugent stated that in Executive Session the Board voted to prefer charges against a District Employee pursuant to Education Law §3020-a.

CHARGES NOTED

This concluded the report of the attorney.

Mr. Jaime then turned the meeting over to Mr. Harper for the report of the Superintendent.

REPORT OF THE SUPERINTENDENT

REPORT OF THE
SUPERINTENDENT

Mr. Harper said good evening to the audience. It is so nice to see you come out and support the District on such a stormy night. We anticipate welcoming about 3,700 children tomorrow.

Mr. Harper then gave the report of the Superintendent.

On a motion by Mr. Emeagwali, seconded by Ms. Battle-Burkett, the Board approved the following Professional Leave of Absence:

PROFESSIONAL
LEAVE OF
ABSENCE

SHERMAN, LISA- *Area of Employment:* Special Education Teacher; *Building Assignment:* Clara H. Carlson School; *Effective Date:* 10/31/16; *Duration of Leave:* 10/31/16-6/30/17 unpaid*; *Reason:* District Child Rearing Leave; *Service to District:* 14 years

*Includes Family and Medical Leave from 10/31/16-1/30/17

The Board also approved the following Professional Appointments:

PROFESSIONAL
APPOINTMENTS

CONNOLLY, JILL- *Area of Employment:* School Psychologist; *Salary:* \$61,897 MA Step 1 (based on 2015-2016 Teachers' Salary Schedule); *Certification:* School Psychologist (Provisional); *Effective Date:* 9/1/16; *Building Assignment:* Dutch Broadway School; *Probationary Period:* 9/1/16-8/31/20

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SABELLA, CHRISTINA- *Area of Employment:* Building Substitute Teacher; *Salary:* \$38,000; *Certification:* Early Childhood Education B-2 (Initial)/ Childhood Education 1-6 (Professional)/ Students with Disabilities B-2 (Initial)/ Students with Disabilities 1-6 (Initial); *Effective Date:* 9/1/16-6/19/17; *Building Assignment:* Clara H. Carlson School; *Probationary Period:* No probation and no tenure involved

PROFESSIONAL
APPOINTMENTS

DREW, REBECCA- *Area of Employment:* Building Substitute Teacher; *Salary:* \$38,000; *Certification:* Childhood Education 1-6 (Initial Pending)/ Students with Disabilities 1-6 (Initial Pending); *Effective Date:* 9/1/16-6/19/17 *Building Assignment:* Gotham Avenue School; *Probationary Period:* No Probation and No Tenure Involved

HARRISON, KRISTIN- *Area of Employment:* Literacy Specialist; *Salary:* \$38,000 (9/1/16-6/19/17; \$217.15 daily for additional 5 days beyond 6/19/17); *Certification:* PreK-6 (Permanent)/ Literacy (Initial); *Effective Date:* 9/1/16-6/26/17 *Building Assignment:* Gotham Avenue School; *Probationary Period:* No Probation and No Tenure Involved

PUSATERI, DENA- *Area of Employment:* Literacy Specialist; *Salary:* \$38,000 (9/1/16-6/19/17; \$217.15 daily for additional 5 days beyond 6/19/17); *Certification:* Early Childhood Education B-2 (Initial)/ Childhood Education 1-6 (Initial)/ Literacy B-6 (Initial)/ Students with Disabilities 1-6 (Initial); *Effective Date:* 9/1/16-6/26/17 *Building Assignment:* Alden Terrace School; *Probationary Period:* No Probation and No Tenure Involved

MARRONE, JAMIE- *Area of Employment:* Literacy Specialist; *Salary:* \$38,000 (9/1/16-6/19/17; \$217.15 daily for additional 5 days beyond 6/19/17); *Certification:* Early Childhood Education B-2 (Professional)/ Childhood Education 1-6 (Professional)/ Literacy B-6 (Professional); *Effective Date:* 9/1/16-6/26/17 *Building Assignment:* Clara H. Carlson School; *Probationary Period:* No Probation and No Tenure Involved

DAMMERS, JESSICA- *Area of Employment:* Literacy Specialist; *Salary:* \$38,000 (9/1/16-6/19/17; \$217.15 daily for additional 5 days beyond 6/19/17); *Certification:* Early Childhood Education B-2 (Initial)/ Childhood Education 1-6 (Initial)/ Literacy B-6 (Initial Pending); *Effective Date:* 9/1/16-6/26/17 *Building Assignment:* Clara H. Carlson School; *Probationary Period:* No Probation and No Tenure Involved

The Board also approved the following Professional Changes in Status:

PROFESSIONAL
CHANGES IN
STATUS

RIEGEL KELSEY- *Area of Employment:* From: Per Diem Substitute Teacher To: Building Substitute Teacher; *Certification:* Childhood Education (Initial); *Salary:* \$38,000; *Effective Date:* 9/1/16-6/19/17; *Building Assignment:* Stewart Manor School; *Probationary Period:* No Probation and No Tenure Involved

LASALA, AMANDA- *Area of Employment:* From: Literacy Specialist To: Permanent Substitute Teacher (Remedial Reading); *Certification:* Childhood Education 1-6 (Professional)/ Students with Disabilities 1-6 (Professional)/ Literacy B-6 (Initial); *Salary:* \$65,977 MA Step 4 (based on 2015-2016 Teachers; Salary Schedule); *Effective Date:* 9/1/16-1/31/17; *Building Assignment:* Clara H. Carlson School; *Probationary Period:* No Probation and No Tenure Involved

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D'SOUZA, SANDHYA- *Area of Employment:* From: Literacy Specialist To: Permanent Substitute Teacher (Remedial Reading); *Certification:* PreK-6 (Permanent)/ Literacy B-6 (Professional); *Salary:* \$70,947 MA Step 5 (based on 2015-2016 Teachers' Salary Schedule); *Effective Date:* 9/1/16-6/30/17; *Building Assignment:* Stewart Manor School; *Probationary Period:* No Probation and No Tenure Involved

PROFESSIONAL
CHANGES IN
STATUS

CARTWRIGHT, DOREEN- *Area of Employment:* From: Teaching Assistant To: Building Substitute Teacher; *Certification:* Childhood Education (Initial); *Salary:* \$38,000; *Effective Date:* 9/1/16-6/19/17; *Building Assignment:* Dutch Broadway School; *Probationary Period:* No Probation and No Tenure Involved

Lastly, the Board approved the following Professional Resignations:

PROFESSIONAL
RESIGNATIONS

SIMMONS, TRISTEN- *Area of Employment:* 175 Day Substitute; *Building Assignment:* Stewart Manor School; *Effective Date:* 8/16/16; *Service to District:* 1 year; *Reason:* New Position

CARTWRIGHT, DORENE- *Area of Employment:* Teaching Assistant; *Building Assignment:* Dutch Broadway School; *Effective Date:* 8/31/16; *Service to District:* 6 years; *Reason:* Accepted a Building Substitute Position

KAISER, NANCY- *Area of Employment:* Literacy Specialist; *Building Assignment:* Alden Terrace School; *Effective Date:* 8/31/16; *Service to District:* 1 year; *Reason:* Personal

VANNESS, CHERYL- *Area of Employment:* Elementary Teacher; *Building Assignment:* Dutch Broadway School; *Effective Date:* 9/30/16; *Service to District:* 28 years; *Reason:* Personal

SAPEK, SUSAN- *Area of Employment:* School Psychologist; *Building Assignment:* Dutch Broadway School; *Effective Date:* 8/17/16; *Service to District:* 8 years; *Reason:* Personal

DINDYAL, MICHELLE- *Area of Employment:* 175 Day Substitute; *Building Assignment:* Covert Avenue School; *Effective Date:* 8/15/16; *Service to District:* None; *Reason:* Personal

KALOUDIS, MARIA- *Area of Employment:* Literacy Specialist; *Building Assignment:* Dutch Broadway School; *Effective Date:* 8/31/16; *Service to District:* 1 year; *Reason:* Personal

DALY, MEGHAN- *Area of Employment:* 175 Day Substitute; *Building Assignment:* Alden Terrace School; *Effective Date:* 8/24/16; *Service to District:* 1 year; *Reason:* Personal

BENDER, VICTORIA- *Area of Employment:* Literacy Specialist; *Building Assignment:* Covert Avenue School; *Effective Date:* 9/1/16; *Service to District:* 1 year, 5 months; *Reason:* New Position

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KAVITSKY, LARISSA- *Area of Employment: 175 Day Substitute; Building Assignment: Alden Terrace School; Effective Date: 9/1/16; Service to District: 4 months; Reason: New Position*

PROFESSIONAL
RESIGNATIONS

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Cantara, seconded by Mr. Maffea, the Board approved the following Civil Service Substitute Appointments:

CIVIL SERVICE
SUBSTITUTE
APPOINTMENTS

MOORE JR., WILBERT- *Area of Employment: Bus Driver Part-time Substitute; Salary: \$17.70 hourly; Building Assignment: Transportation; Effective Date: 9/7/16 pending Civil Service, medical and fingerprint approval*

JIMENEZ, RODOLFO- *Area of Employment: Bus Driver Part-time Substitute; Salary: \$17.70 hourly; Building Assignment: Transportation; Effective Date: 9/7/16 pending Civil Service, medical and fingerprint approval*

DELAHANTY, KEITH- *Area of Employment: Bus Attendant Part-time Substitute; Salary: \$12.70 hourly; Building Assignment: Transportation; Effective Date: 9/7/16 pending Civil Service, medical and fingerprint approval*

The Board further approved the following Civil Service Change in Status:

CIVIL SERVICE
CHANGE OF STATUS

ARAIMO, MARY- *Area of Employment: From: Teacher Aide To: Teacher Aide Part-time Substitute; Salary: \$12.62 hourly; Probation: N/A; Building Assignment: District-wide; Effective Date: 9/1/16*

Lastly, the Board approved the following Civil Service Resignation:

CIVIL SERVICE
RESIGNATION

VADACCHINO, DOMINIQUE- *Area of Employment: Teacher Aide; Building Assignment: Dutch Broadway School; Effective Date: 7/23/16; Service to District: 4 years, 6 months; Reason: New Position*

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Ms. Battle-Burkett, seconded by Mr. Maffea, the Board received the Committee on Special Education and Preschool Special Education designations and program placements for the Evaluation Placements, Reviews of Program and I.E.P. Modifications of students.

COMMITTEE
ON SPECIAL
EDUCATION/
PRE-SCHOOL
EDUCATION/504
RECOMMENDATIONS

Motion Carried Unanimously

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On a motion by Mr. Maffea, seconded by Ms. Battle-Burkett, the Board approved the following:

STUDENT INTERN

STUDENT INTERNS

The Board approved Tracey Saint Brice and Christopher Novak, psychologist student interns, to be assigned to Alden Terrace School for the 2016-2017 school year.

CONSULTANT

MODEL UN
CONSULTANT

The Board authorized the following consultant to work with our professional staff and students during the 2016-2017 school year:

Michael Sakowich Grade 5 & 6 Model UN Fee \$50.00 per hour Conference Fee \$100.00

COMPREHENSIVE DISTRICT-WIDE SAFETY PLAN

COMPREHENSIVE
DISTRICT-WIDE
SAFETY PLAN

The Board also approved the Comprehensive District-Wide Safety Plan for 2016-2017. The plan may be found under separate cover.

TRANSLATION SERVICES

TRANSLATION
SERVICES

The Board further authorized **Transcend Language Services** to implement translation services. Transcend Language Services agrees to perform the following services for the District: Interpretating and translating NYS Assessments, school examinations, parent teacher meetings, school admission seminars, etc. at the following rate: \$280.00 three hours minimum per assignment which includes travel time for interpereters. If any assignment goes beyond the three hours, overtime will be paid at a rate of \$70.00 per 30 minute increments. For Spanish Consultant Services the fee will be \$200.00 per session up to three hours additional time at a rate of \$50.00 per hour with 15 minute increments.

NYSSBA CONVENTION: VOTING DELEGATE

NYSSBA CONVENTION:
VOTING DELEGATE

The Board approved **Michael A. Jaime**, as the Board Trustee, to be the single voting delegate at the New York State School Boards Association Convention, which will be held in Buffalo, New York, October 27-29, 2016. The voting delegate will represent the Board's vote on each of the convention resolutions at the Annual Business Meeting of NYSSBA. The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

ITEMS NOTED FOR THE MINUTES

ITEMS NOTED FOR
THE MINUTES

USE OF FACILITIES

USE OF FACILITIES

Request for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of September 6, 2016.

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WORKERS' COMPENSATION

WORKERS'
COMPENSATION

Employees who are on a leave of absence due to Workers' Compensation cases still pending are enclosed in the back-up pages of the Board Book of September 6, 2016.

FAMILY AND MEDICAL LEAVE OF ABSENCE

FAMILY AND
MEDICAL LEAVE OF
ABSENCE

The following employee is on a leave of absence under the Family and Medical Leave Act:

<u>Name</u>	<u>Position</u>	<u>Duration of Leave</u>
Doris Greaves	Bus Driver 10- months	12 weeks

BUDGETARY TRANSFERS UNDER \$5,000

BUDGETARY
TRANSFERS UNDER
\$5,000

Requests for Budget Transfers under \$5,000 that have been approved by the Superintendent of Schools since the last Board meeting are enclosed in the backup pages of the Board Book of September 6, 2016.

SCHEDULE OF DISBURSEMENTS AND WARRANTS

SCHEDULE OF
DISBURSEMENTS
AND WARRANTS

On a motion by Mr. Maffea, seconded by Ms. Battle-Burkett, the Board **approved** the backup booklet entitled "Schedule of Disbursements and Warrants #1-13; 1-2; 1-2; 1; and 1-4" which is filed in the "bulky" document file. (Corrected- Original motion was to **receive** the Schedule of Disbursements and Warrants, made by Mr. Maffea, seconded by Mr. Cantara.)

Motion Carried Unanimously

TREASURER'S REPORT

TREASURER'S
REPORT

On a motion by Mr. Maffea seconded by Ms. Battle-Burkett, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of July 31, 2016.

Motion Carried Unanimously

ITEMS NOTED FOR THE MINUTES (Reports A-H are unaudited):

ITEMS NOTED FOR
THE MINUTES

Analysis of Revenue – for the month of July, 2016 appears in the backup pages of the Board Book of September 6, 2016.

ANALYSIS OF
REVENUE

General Fund Schedule of Receivables - General Fund Schedule of Receivables for the month of July, 2016 appears in the backup pages of the Board Book of September 6, 2016.

GENERAL FUND
SCHEDULE OF
RECEIVABLES

Monthly Budget Status Report - General, Capital and Special Aid Fund Budget Status Reports for the period ending July, 2016 appears in the backup pages of the Board Book of September 6, 2016.

MONTHLY BUDGET
STATUS REPORT

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Various Fund Trial Balances-Trial Balance Reports, General, Capital, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust for the period ending July, 2016 appears in the backup pages of the Board Book of September 6, 2016.

VARIOUS FUND
TRIAL BALANCES

General Fund Cash Flow Statement- General Fund Cash Flow as of July 31, 2016 and Cash Flow Projection as of August 31, 2016 appears in the backup pages of the Board Book of September 6, 2016.

GENERAL FUND
CASH FLOW
STATEMENT

General Fund – Fund Balance Estimate- Estimated General Fund Balance as of June, 2016 appears in the backup pages of the Board Book of September 6, 2016.

GENERAL FUND-
FUND BALANCE
ESTIMATE

Collateral Analysis- Collateral Analysis for period ending July, 2016 appears in the Board Book of September 6, 2016.

COLLATERAL
ANALYSIS

School Meals Profit and Loss Statement- School Lunch Profit and Loss Statement for the month of July, 2016 appears in the backup pages of the Board Book of September 6, 2016.

SCHOOL MEALS
PROFIT AND LOSS
STATEMENT

Custodial/Transportation Overtime

CUSTODIAL/
TRANSPORTATION
OVERTIME

Breakdown Custodial/Transportation Overtime:

Cust./Trans. Overtime – August 31, 2016	\$ 4,728.96
Overtime paid Year to Date	\$ 12,479.28
Cust./Trans.Overtime - July, 2015 - June, 2016	\$ 89,990.98

VANDALISM TALLIES FOR AUGUST 2016

VANDALISM
TALLIES

Alden Terrace	\$ 0
Clara H. Carlson	\$ 0
Covert Avenue	\$ 0
Dutch Broadway	\$ 0
Gotham Avenue	\$ 0
Stewart Manor	\$ 0
PPS	\$ 0
Elmont Road	\$ 0
	\$ 0
Year-to-Date	\$ 75
Previous Year-to-Date	\$ 15

Mr. Harper completed the report of the Superintendent.

COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None

COMMITTEE
REPORTS AND
INFORMATIONAL
ITEMS
OLD BUSINESS

OLD BUSINESS: None

NEW BUSINESS: None

NEW BUSINESS

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LEGISLATIVE ITEMS: None

LEGISLATIVE ITEMS

ANNOUNCEMENTS

ANNOUNCEMENTS

Mr. Jaime stated that school is back in session and reminded everyone to drive carefully, especially after last year's tragic event. Don't text and drive and obey the speed laws, especially around the school areas.

Mr. Jaime stated that South Nassau Community Hospital will be hosting prostate screening exams October 5, 2016 @ Dutch Broadway School from 3:30 PM- 8:00 PM. Flyers will be going home shortly encouraging everyone to pre-register for their screening.

AUDIENCE ITEMS:

AUDIENCE ITEMS

Mrs. Buchanan, President of EETA, discussed closing remarks made at the end of the June Board of Education meeting. Ms. Buchanan expressed her concerns regarding the testing. Ms. Buchanan stated that the one thing everyone can 100% agree on is the love and support that all EETA members have for the students and the community of Elmont. She named the various ways the EETA members contribute to the community and children of Elmont.

NEXT MEETING:

NEXT MEETING

Mr. Jaime announced that the next Board of Education Meeting will be Wednesday, October 5, 2016, at Dutch Broadway School @ 8:00 PM.

ADJOURNMENT:

ADJOURNMENT

There being no further business, the Board adjourned the meeting at 8:20 PM on a motion by Mr. Maffea, seconded by, Ms. Battle-Burkett.

Motion Carried Unanimously

Submitted by,

October 5, 2016
Date Approved

Diana Delahanty
District Clerk