

*APPROVED MINUTES of the Elmont Board of Education*

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 13  
ELMONT, NEW YORK

**BOARD OF EDUCATION**

**REGULAR MEETING**

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Elmont Road School on Wednesday, July 1, 2015.

**BOARD MEMBERS PRESENT:** Michael A. Jaime, President  
Anthony S. Maffea, Sr., Vice President  
Tameka Battle-Burkett  
Kevin Denehy  
Patrick O. Emeagwali  
Leslyn Stewart

ROLL CALL

**BOARD MEMBER ABSENT:** Raymond Sims

**ADMINISTRATIVE PERSONNEL PRESENT:**

Mr. Albert Harper	Superintendent of Schools
Mrs. Stephanie Muller	Director of Pupil Personnel and Special Education
Mr. David Polizzi	Director of School Facilities & Operations
Colum P. Nugent	School Attorney
Diana Delahanty	District Clerk

**ADMINISTRATIVE PERSONNEL ABSENT:**

Mrs. Kathleen Safrey	Director of Curriculum & Instruction
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**CONSULTANT PRESENT:** Mr. Thomas W. Galante

Mr. Jaime called the meeting to order at 8:45 PM.

On a motion by Mr. Emeagwali, seconded by Mr. Maffea, the Board approved the agenda which was distributed to the audience.

APPROVAL OF  
THE AGENDA

Vote on approving the agenda:

Yes – 6 No- 0 Abstain- 0  
Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Mr. Maffea the Board approved the minutes of the Regular Meeting of June 9, 2015.

APPROVAL OF  
THE MINUTES

Vote on approving the minutes of June 9, 2015:

Yes – 6 No- 0 Abstain- 0  
Motion Carried Unanimously

*APPROVED MINUTES of the Elmont Board of Education*

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 14  
ELMONT, NEW YORK

Mr. Jaime turned the meeting over to Mr. Harper.

RETIREMENT

RETIREMENT

Mr. Harper stated that he wanted to recognize Ms. DiMarcantonio who was retiring after 32 years of service to the Elmont District. He read the following statement from the certificate presented to Ms. DiMarcantonio.

*Presented to Valerie DiMarcantonio in recognition of 32 years of devoted service to the children of the Elmont Community. Presented with our best wishes for good health and happiness in your retirement years.*

PRESIDENT'S REMARKS

PRESIDENT'S  
REMARKS

Mr. Jaime welcomed everyone to the July Board meeting. Mr. Jaime congratulated Ms. DiMarcantonio on her retirement and wished her much happiness and joy.

Mr. Jaime congratulated Mr. Harper and the administration on another successful year, stating this has been one of the smoothest years since he has been on the Board. He thanked everyone who supported our children.

Mr. Jaime stated that he attended the *International Society of Technology and Education Convention* in Pennsylvania. He met many vendors with many new ideas in technology. He stated, "If we could only implement half of these things..." There are many products geared toward differentiated learning.

REPORT OF THE SEWANHAKA CENTRAL HIGH SCHOOL DISTRICT

REPORT OF  
SEWANHAKA  
CENTRAL HIGH  
SCHOOL DISTRICT

*Mr. Denehy gave the following report:*

Mr. Denehy stated he attended the Sewanhaka High School graduation. Everything went well. There were a few principals who also attended.

AUDIENCE ON AGENDA ITEMS: None

AUDIENCE ON  
AGENDA

CORRESPONDENCE: None

CORRESPONDENCE

REPORT OF THE ATTORNEY:

REPORT OF THE  
ATTORNEY

Mr. Nugent congratulated Mr. Denehy, Mr. Emeagwali and Ms. Stewart on their re-election to the Board. He also congratulated Mr. Jaime and Mr. Maffea on their re-election as President and Vice President.

*APPROVED MINUTES of the Elmont Board of Education*

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 15  
ELMONT, NEW YORK

Mr. Nugent had the following items for action by the Board:

**AUDIT COMMITTEE  
RECOMMENDATIONS  
AND REPORT**

Mr. Nugent stated that the Audit Committee met earlier and the Auditors presented their report to the committee. The committee recommended that the Board accept the following reports.

The Board of Education accepted, on the recommendation of the Audit Committee, the following reports:

On a motion by Mr. Maffea, seconded by Mr. Denehy, the Board accepted the Internal Audit report on Capital Assets, as recommended to the Board by the Audit Committee.

**CAPITAL  
ASSESSMENTS**

Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Ms. Stewart, the Board accepted the Internal Audit Report on Procurement and Claims Processing, as recommended to the Board by the Audit Committee.

**PROCUREMENT AND  
CLAIMS  
PROCESSING**

Motion Carried Unanimously

On a motion by Ms. Stewart, seconded by Mr. Emeagwali, the Board accepted the Internal Audit Risk Assessment Update Report, as recommended to the Board by the Audit Committee.

**AUDIT RISK  
ASSESSMENT  
UPDATE**

Motion Carried Unanimously

On a motion by Mr. Emeagwali seconded by Mr. Denehy, the Board approved the Corrective Action Plan for Internal Audit report on Capital Assets, as recommended to the Board by the Audit Committee.

**CORRECTIVE  
ACTION PLAN-  
CAPITAL ASSETS**

Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Ms. Stewart, the Board approved the Corrective Action Plan for Internal Audit Report on Procurement and Claims Processing, as recommended to the Board by the Audit Committee.

**CORRECTIVE  
ACTION PLAN-  
PROCUREMENT  
AND CLAIMS  
PROCESSING**

Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Ms. Stewart, the Board approved the Corrective Action Plan for Internal Audit Report on Risk Assessment Update Report, as recommended to the Board by the Audit Committee.

**CORRECTIVE  
ACTION PLAN FOR  
RISK ASSESSMENT  
UPDATE REPORT**

Motion Carried Unanimously

Mr. Nugent stated that the District is in excellent fiscal shape and the procedures in place are effective and prudent.

This concluded the report of the attorney.

*APPROVED MINUTES of the Elmont Board of Education*

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 16  
ELMONT, NEW YORK

Mr. Jaime then turned the meeting over to Mr. Harper for the report of the Superintendent.

REPORT OF THE SUPERINTENDENT

REPORT OF THE  
SUPERINTENDENT

Mr. Harper said good evening to the audience. Mr. Harper stated that he and Ms. Safrey attended the graduations in the Elmont School District and commended the principals. The graduations were dignified and highlighted the graduates. It was a proud moment to watch our children move on to the high school.

Mr. Harper then gave the report of the Superintendent.

On a motion by Mr. Maffea, seconded by Ms. Battle-Burkett, the Board approved the following Professional Leaves of Absence:

PROFESSIONAL  
LEAVES OF  
ABSENCE

SORRENTINO, MICHELLE- *Area of Employment: Elementary Teacher; Building Assignment: Gotham Avenue School; Effective Date: 8/31/15; Duration of Leave: 8/31/15-1/30/16, unpaid\*; Reason: District Child Rearing Leave; Service to District: 11 years, 8 months*

\*Includes Family and Medical Leave from 8/31/15-11/20/15

HANSEN, JACQUELINE- *Area of Employment: Special Education Teacher; Building Assignment: Gotham Avenue School; Effective Date: 5/29/15; Duration of Leave: 5/29/15-10/16/15, unpaid\*; Reason: District Child Rearing Leave; Service to District: 7 years*

\*Includes Family and Medical Leave from 5/29/15-10/16/15

The Board also approved the following Professional Appointments:

PROFESSIONAL  
APPOINTMENTS

The Board approved the following teachers to be employed (nunc pro tunc), as per diem substitute teachers from 6/22/15 through 6/28/15. Not eligible for probation/tenure.

Lauro, David  
Doherty, Jillian  
Ali, Sundas

The Board further approved the following Professional Changes in Status:

PROFESSIONAL  
CHANGES IN  
STATUS

BASDEO, SHOMA- approved by the Board on 8/7/13 for assignment as a Permanent Substitute Teacher, (General Special Education), effective 8/28/14, be placed on probation from 8/31/15 to 8/30/18 and that she be granted Jarema credit for prior service to the Elmont Union Free School District

Reason: Availability of probationary line.

***APPROVED MINUTES of the Elmont Board of Education***

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 17  
ELMONT, NEW YORK

TILLES, ANDREW- approved by the Board on 8/5/14 for assignment as a Long Term Substitute Teacher, (Music), effective 8/28/14, be placed on probation from 8/31/15 -8/30/18, and that he be granted Jarema credit for prior service to the Elmont Union Free School District.

PROFESSIONAL  
CHANGES IN  
STATUS

Reason: Availability of probationary line.

DOHERTY, JILLIAN- *Area of Employment:* FROM: 175 Day Substitute Teacher TO: Permanent Substitute Teacher (Elementary); *Certification:* Childhood Education 1-6 (Initial); *Salary:* \$53,650 BA Step 1; *Effective Date:* From 8/31/15-6/30/16; *Building Assignment:* Dutch Broadway School; *Probationary Period:* No probation and no tenure involved

MCCARTY, KRISTINA- *Area of Employment:* FROM: PreK Teacher TO: Permanent Substitute Teacher (Elementary); *Certification:* Early Childhood Education B-2 (Initial)/Childhood Education 1-6 (Initial); *Salary:* \$53,650 BA Step 1; *Effective Date:* 8/31/15-6/30/16; *Building Assignment:* Gotham Avenue School; *Probationary Period:* No probation and no tenure involved

Lastly, the Board approved the following Professional Retirement:

PROFESSIONAL  
RETIREMENT

DIMARCANTONIO, VALERIE- *Area of Employment:* Elementary Teacher; *Building Assignment:* Dutch Broadway School; *Effective Date:* 6/30/15; *Service to District:* 32 years\*,

*\*Board work originally stated 31 years. This was verified and corrected.*

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Mr. Emeagwali, the Board approved the following Civil Service Appointment:

CIVIL SERVICE  
APPOINTMENT

NUGENT, COLUM *Area of Employment:* School Attorney; *Salary:* as per the Board Book of July 1, 2015 on backup page 17; *Building Assignment:* Pupil Personnel Services; *Probation:* Exempt; *Effective Date:* 7/1/15

The Board also approved the following Civil Service Changes in Status:

CIVIL SERVICE  
CHANGES IN  
STATUS

The following Civil Service employees will complete their probationary period and are recommended for permanent status on the dates indicated:

Jean Duroseau	Asst. Bus Dispatcher	8/11/15	8/12/15
Jorge Breibat	Bus Driver 10 months	8/11/15	8/12/15

**APPROVED MINUTES of the Elmont Board of Education**

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 18  
ELMONT, NEW YORK

Recommended for permanent status on the dates indicated:

Orquidea Crispin	Bus Driver 10 months	8/11/15	8/12/15
Doris Greaves	Bus Driver 10 months	8/11/15	8/12/15
Ronald Guerrier	Bus Driver 10 months	8/11/15	8/12/15
Sekethia Haywood	Bus Driver 10 months	8/11/15	8/12/15
Saadia Murray	Bus Driver 10 months	8/11/15	8/12/15
Desmond St. Louis	Bus Driver 10 months	8/11/15	8/12/15
Nathalie Gondre	Bus Attendant 10 months	9/2/15	9/3/15
Maria Gutierrez-Dominguez	Bus Attendant 10 months	9/2/15	9/3/15
Tanysha Louis	Bus Attendant 10 months	9/2/15	9/3/15
Petronila Mayolina	Bus Attendant 10 months	9/2/15	9/3/15
Rose Thimote	Bus Attendant 10 months	9/2/15	9/3/15
Nathaniel Williams	Bus Attendant 10 months	9/2/15	9/3/15

CIVIL SERVICE  
CHANGES IN  
STATUS

Lastly, the Board approved the Termination of the following Civil Service employee effective 7/2/15, due to no service to the District:

CIVIL SERVICE  
TERMINATION

Jose Bruno- Seasonal Cleaner

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Ms. Stewart, the Board received the Committee on Special Education and Preschool Special Education designations and program placements for the Evaluation Placements, Reviews of Program and I.E.P. Modifications of students.

COMMITTEE ON  
SPECIAL  
EDUCATION/ PRE-  
SCHOOL  
EDUCATION/ 504  
COMMITTEE  
RECOMMENDATIONS

Motion Carried Unanimously

On a motion by Ms. Stewart, seconded by Mr. Maffea, the Board approved the following:

**TAX LEVY**

TAX LEVY

**BE IT RESOLVED** that the Board of Education adopted the 2015-2016 General Fund estimated revenues as follows:

Acct	Account Name	2015/2016 Estimated Revenues
1090	Interest & Penalties on Property Tax	\$ 9,000
2230	Day Care Tuition Other Districts	400,000
2290	Nassau County Drug Grant	85,000
2304	Transportation for Other Districts	106,000
2401	Interest & Earnings	46,000

**APPROVED MINUTES of the Elmont Board of Education**

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 19  
ELMONT, NEW YORK

2015-2016 General Fund estimated revenues as follows:

TAX LEVY

Acct	Account Name	2015/2016 Estimated Revenues
2680/90	Insurance Recovery	8,000
2701	BOCES Refund of Prior Year Expense	2,500
2703	Refund of Prior Year Expense	70,000
2770	Other Unclassified Revenues	100,000
4601	Medicaid Assistance	200,000
	<b>LOCAL TOTAL</b>	<b>\$ 1,026,500</b>
3101	State Aid Basic Formula	13,043,334
3101a	State Aid Excess Cost	3,885,940
3102	State Aid Lottery	4,094,897
3103	State Aid BOCES	1,196,583
3260	State Aid Textbooks	240,922
3262	State Aid Computer Software	56,265
3263	State Aid Library Materials	23,475
	<b>STATE TOTAL</b>	<b>\$ 22,541,416</b>
1001	Real Property Tax	47,873,251
1085	STAR	6,846,047
	<b>TAX LEVY TOTAL</b>	<b>\$ 54,719,298</b>
	Appropriated Fund Balance	6,500,000
	<b>GRAND TOTAL</b>	<b>\$ 84,787,214</b>

Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Ms. Battle-Burkett, the Board approved the following:

**AMOUNT TO BE RAISED BY TAXES FOR 2015-2016**

AMOUNT TO BE  
RAISED BY TAXES

**BE IT RESOLVED** that the Board of Education approved the amount to be raised by taxes for the 2015-2016 school year as follows:

Elmont Union Free School District	54,719,298
Sewanhaka Central High School District	45,776,923
Elmont Memorial Library	2,391,942
<b>Total Tax Levy</b>	<b>\$102,888,163</b>

***APPROVED MINUTES of the Elmont Board of Education***

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 20  
ELMONT, NEW YORK

**SUMMER ENRICHMENT PRINCIPAL**

SUMMER  
ENRICHMENT  
PRINCIPAL

The Board approved the employment of the following principal for Summer School at the Gotham Avenue School. The compensation rate will be \$269.00 per day for 12 days each, as per contract. (\*Carries a stipend of \$350)

**Principal** Wellinthon Garcia\*

**SUMMER SUPPORT STAFF**

SUMMER SUPPORT  
STAFF

The Board also approved additional hours for the following staff members to aid in the preparation of materials for the 2015-2016 school year, as per contract.

Michelle Richards	Gotham Avenue School
Ken Rosner	Clara H. Carlson School

**RESIDENCY CONSULTANT RECOMMENDATIONS**

RESIDENCY  
CONSULTANT  
RECOMMENDATION

In accordance with the bid opening of RFP#14-15/16, the Board approved the appointment of the following Residency Consultant for the 2015-2016 school year:

**All Island Investigations NY, Inc. - 1,100 hours @ \$50.00 per hour**

Information pertaining to the above recommendations can be found in the backup pages in the Board Book of July 1, 2015.

**CONSULTANT FOR ENRICHMENT PROGRAM (correction)**

CONSULTANT FOR  
ENRICHMENT  
PROGRAM  
(CORRECTION)

**Mr. Michael Sakowich** was approved at the May 12, 2015 Board of Education Meeting, at a rate of \$50 per hour, for a maximum of 5 hours per day, for 12 days. (**Correction: rate of pay should be \$268.00 per day for 12 days.**)

**SCHOOL MEALS COST INCREASE**

SCHOOL MEALS  
COST INCREASE

The Board approved an increase on the breakfast and lunch meals, as indicated in the back up pages of the Board Book of July 1, 2015.

**SECURITY ASSIGNMENT FOR ACADEMIC SUMMER SCHOOL**

SECURITY  
ASSIGNMENT FOR  
ACADEMIC SUMMER  
SCHOOL

The Board further approved the employment of the following employee to work the security desk at the Academic Summer School at Dutch Broadway School:

Dutch Broadway School (Academic Summer School)  
July 6, 2015- July 30, 2015  
Tony Martinez (7:30 am- 1:30 pm)



*APPROVED MINUTES of the Elmont Board of Education*

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 21  
ELMONT, NEW YORK

**GIFT TO THE DISTRICT**

GIFT TO THE  
DISTRICT

The Board approved the donation of two checks in the amount of \$72.36 and \$54.36 to the *Alden Terrace School* from *Stop and Shop* for participating in the *A+ School Rewards Program*.

See backup pages in the Board Book of July 1, 2015 containing information about the above donation.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

**FIRST READING- BYLAWS-#9000 BYLAWS OF THE BOARD**

FIRST READING  
BYLAWS #9000

The Board noted a first reading, Bylaws- #9000- **Bylaws of the Board**.

A copy of the Bylaws above can be found in the backup pages of the Board Book of July 1, 2015.

**ITEMS NOTED FOR THE MINUTES**

ITEMS NOTED FOR  
THE MINUTES

**USE OF FACILITIES**

USE OF FACILITIES

Request for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of July 1, 2015.

**WORKERS' COMPENSATION**

WORKERS'  
COMPENSATION

Employees who are on a leave of absence due to Workers' Compensation cases still pending are enclosed in the back-up pages of the Board Book of July 1, 2015.

**FAMILY AND MEDICAL LEAVE OF ABSENCE**

FAMILY AND  
MEDICAL LEAVE  
OF ABSENCE

The following employees are on a leave of absence under the Family and Medical Leave Act:

<u>Name</u>	<u>Position</u>	<u>Duration of Leave</u>
Joanne Malhas	Resource Room Teacher	1 week, 1 day
Jacqueline Kelly	Elementary Teacher	1 week

**BUDGET TRANSFERS UNDER \$5,000**

BUDGET  
TRANSFERS  
UNDER \$5,000

Requests for Budget Transfers under \$5,000 that have been approved by the Superintendent of Schools since the last Board meeting are enclosed in the backup pages of the Board Book of July 1, 2015.

***APPROVED MINUTES of the Elmont Board of Education***

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 22  
ELMONT, NEW YORK

**SCHEDULE OF DISBURSEMENTS AND WARRANTS**

**SCHEDULE OF  
DISBURSEMENTS  
AND WARRANTS**

On a motion by Ms. Battle-Burkett, seconded by Ms. Stewart, the Board approved the backup booklet entitled "Schedule of Disbursements and Warrants # 159-161, 163-169; 43-46; 43-46; 49-51; and 14" which is filed in the "bulky" document file.

Motion Carried Unanimously

**TREASURER'S REPORT**

**TREASURER'S  
REPORT**

On a motion by Mr. Maffea, seconded by Mr. Denchy, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of May 31, 2015.

Motion Carried Unanimously

On a motion by Ms. Stewart, seconded by Mr. Maffea, the Board approved budgetary transfers over \$5,000, as per back-up pages in the Board Book of July 1, 2015.

**BUDGETARY  
TRANSFERS  
OVER \$5,000**

The Board also approved JJ Stanis for our Student Accident Insurance. AJ Flood was recommended to be our carrier, as per the lowest of 4 quotes, as per back up pages in the Board Book of July 1, 2015.

**STUDENT  
ACCIDENT  
INSURANCE/LIFE  
CARRIER**

The Board also approved the authorization to establish the 2015-2016 Reserve Funds and Limits as follows:

**RESERVE FUNDS  
AND LIMITS**

1. The transfer of excess fund balance from 2014-2015 fiscal year in an amount not to exceed \$1,700,000 to a Worker's Compensation Reserve Fund.
2. The transfer of excess fund balance from 2014-2015 fiscal year in an amount not to exceed \$4,300,000 to a Compensated Absences Reserve Fund.

Lastly, the Board approved the bid awards below for Transportation Repair Contracts as per backup pages in the Board Book of July 1, 2015:

**TRANSPORTATION  
REPAIR BIDS**

Bid #1: Transmission Repairs-	Better Miles Transmission
Bid #2: General Towing-	Hempstead Tire
Bid #3: General Repairs-	Hempstead Tire
Bid #4: DOT Inspection and Repairs-	JJ Miles Truck & Auto Center
Bid #5: Tire Replacement & Related Repairs-	Hempstead Tire
Bid #6: Vehicle Glazing-	Star Auto Glass
Bid #7: Body Repair-	County Truck

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

***APPROVED MINUTES of the Elmont Board of Education***

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 23  
ELMONT, NEW YORK

**ITEMS NOTED FOR THE MINUTES:**

Analysis of Revenue – for the month of May, 2015 appears in the backup pages of the Board Book of July 1, 2015.

ITEMS NOTED FOR  
THE MINUTES

ANALYSIS OF  
REVENUE

General Fund Schedule of Receivables - General Fund Schedule of Receivables for the month of May, 2015 appears in the backup pages of the Board Book of July 1, 2015.

GENERAL FUND  
SCHEDULE OF  
RECEIVABLES

Monthly Budget Status Report - General, Capital and Special Aid Fund Budget Status Reports for the period ending May 31, 2015 appear in the backup pages of the Board Book of July 1, 2015.

MONTHLY BUDGET  
STATUS REPORT

Various Fund Trial Balances-Trial Balance Reports, General, Capital, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust for the period ending May, 2015 appear in the backup pages of the Board Book of July 1, 2015.

VARIOUS FUND  
TRIAL BALANCES

General Fund Cash Flow Statement- General Fund Cash Flow as of May 31, 2015 and Cash Flow Projection as of June 30, 2015 appear in the backup pages of the Board Book of July 1, 2015.

GENERAL FUND  
CASH FLOW  
STATEMENT

General Fund – Fund Balance Estimate- Estimated General Fund Balance as of June 30, 2015 appear in the backup pages of the Board Book of July 1, 2015.

GENERAL FUND-  
FUND BALANCE  
ESTIMATE

Collateral Analysis- Collateral Analysis for period ending May, 2015 appear in the Board Book of July 1, 2015.

COLLATERAL  
ANALYSIS

School Meals Profit and Loss Statement- School Lunch Profit and Loss Statement for the month of May 31, 2015 appear in the backup pages of the Board Book of July 1, 2015.

SCHOOL MEALS  
PROFIT AND LOSS  
STATEMENT

**Custodial/Transportation Overtime**

CUSTODIAL/  
TRANSPORTATION  
OVERTIME

Breakdown Custodial/Transportation Overtime:

Cust./Trans. Overtime – June 30, 2015	\$ 6,883.76
Overtime paid Year to Date	\$ 110,374.44
Cust./Trans.Overtime - July, 2013 - June, 2014	\$ 127,639.33

**VANDALISM TALLIES FOR JUNE 2015**

VANDALISM  
TALLIES

Alden Terrace	\$ 0
Clara H. Carlson	\$ 0
Covert Avenue	\$ 0
Dutch Broadway	\$ 0
Gotham Avenue	\$ 0
Stewart Manor	\$ 0
PPS	\$ 0
Elmont Road	\$ 0
	<u>\$ 0</u>

*APPROVED MINUTES of the Elmont Board of Education*

REGULAR MEETING  
JULY 1, 2015

VOLUME XXXV, PAGE 24  
ELMONT, NEW YORK

VANDALISM TALLIES FOR JUNE 2015

Year-to-Date	\$	15
Previous Year-to-Date	\$	100

Mr. Harper completed the report of the Superintendent.

COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None

COMMITTEE REPORTS  
AND INFORMATIONAL  
ITEMS

OLD BUSINESS: None

OLD BUSINESS

NEW BUSINESS: None

NEW BUSINESS

LEGISLATIVE ITEMS: None

LEGISLATIVE ITEMS

AUDIENCE ITEMS: None

AUDIENCE ITEMS

NEXT MEETING:

NEXT MEETING

Mr. Jaime announced that the next Board of Education Meeting will be Tuesday, August 11, 2015, at Elmont Road @ 8:00 PM. Mr. Jaime wished everyone a happy, healthy summer.

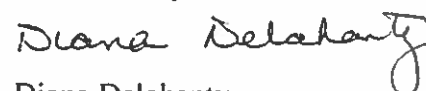
ADJOURNMENT:

ADJOURNMENT

There being no further business, the Board adjourned the meeting at 9:05 PM on a motion by Mr. Emeagwali, seconded by, Mr. Maffea.

Motion Carried Unanimously

Submitted by,



Diana Delahanty  
District Clerk

8/11/15  
Date Approved